



## **AMENDED AGENDA**

**JOINT MEETING  
CITY FINANCE COMMITTEE  
MEAD PUBLIC LIBRARY BOARD  
MONDAY, JULY 30, 2012 – 5:00 P.M.  
CITY HALL, THIRD FLOOR CONF. ROOM**

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATION AND DISCUSSION: LIBRARY SERVICE AND STAFFING**
- 4. ADJOURNMENT OF THE LIBRARY BOARD MEETING**
- 5. APPROVAL OF MINUTES – July 9, 2012**
- 6. FINANCE DIRECTOR'S UPDATE**

### **ITEMS FOR DISCUSSION & POSSIBLE ACTION**

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| <b>7. RC 95-12-13<br/>DOC. 7.5<br/>7/16/12</b>     | Finance Committee was referred RO 83-12-13, a communication from Kelly Heyn, Executive Director of Meals on Wheels submitting an Offer-To-Purchase a parcel of land immediately to the West of their property on South Taylor Drive. |
| <b>8. RES 36-12-13<br/>DOC. 6.3<br/>7/16/2012</b>  | Resolution amending the City's selling policies for the Sheboygan Business Center to provide for payment of a commission on the successful sale of available vacant land.  |
| <b>9. RES 37-12-13<br/>DOC. 6.4<br/>7/16/2012</b>  | Resolution adopting the 2012 Analysis of Impediments to Fair Housing Plan as prepared by the Department of City Development.   |
| <b>10. RES 38-12-13<br/>DOC. 6.5<br/>7/16/2012</b> | Resolution approving an amendment to the TID #11 Project Plan.   |
| <b>11. RES 39-12-13<br/>DOC. 6.6<br/>7/16/2012</b> | Resolution approving an amendment to the TID #12 Project Plan.   |
| <b>12. 2012<br/>BUDGET<br/>TRANSFER</b>            | Resolution to authorize a transfer of appropriations in the 2012 Budget for the purpose of establishing estimated revenue and appropriation for State of Wisconsin Local Road Improvement Program funding.                           |

- 13. COM 5-12-13**  
**DOC 11.4**  
**7/16/2012**      Communication from Ald. Hammond requesting that RES #231-03-04 by Ald. Graf, Wenninger, Bonnett, Doyle and Stephen establishing a policy for applying the undesignated fund balance for the General Fund's ensuing year's budget and to draft a resolution to establish a Fund Balance Policy in accordance with GASB #54.
- 13a. RO 63-12-13**  
**DOC 10.2**  
**6/18/2012**      Summary of the 2013 budget requests for the General, Special Revenue, Debt Service and Capital Project Funds. The comparison is to the 2012 original budget.
- 13b. RO 64-12-13**  
**DOC 10.3**  
**6/18/2012**      Summary of the 2013 budget requests for the Enterprise, Enterprise, Internal Service and Trust Funds. The comparison is to the 2012 original budget.
- 14. RC 81-12-13**  
**DOC 5.3**  
**7/02/2012**      Law & Licensing Committee reviewed the proposed City Attorney's 2013 Budget as in the summary of the 2013 budget requests for the General Fund contained in RO #63-12-13 by the CAO, and recommends approval with increasing Account #10119100-521900 (Contracted Services) \$95.
- 15. RC 82-12-13**  
**DOC. 5.4**  
**7/02/2012**      Salaries & Grievances Committee reviewed RO #63-12-13 by the CAO submitting the 2013 budget requests for the General, Special Revenue, Debt Service and Capital Project Funds.
- 16. RC 83-12-13**  
**DOC. 5.5**  
**7/02/2012**      Salaries & Grievances Committee reviewed RO #64-12-13 by the CAO submitting the 2013 budget requests for the Enterprise, Internal Service and Trust Funds.
- 17. RC 98-12-13**  
**DOC. 7.8**  
**7/16/2012**      Finance Committee was referred RO #63-12-13 by the CAO submitting a summary of the 2013 budget requests for the General, Special Revenue, Debt Service and Capital Project Funds, and recommends increasing the Municipal Court's 2013 Budget Software Maintenance Account \$640 and referring the document to the Finance & Strategic Fiscal Planning Committees and the Committee of the Whole.
- 18. RC 99-12-13**  
**DOC. 7.9**  
**7/16/2012**      Public Works Committee was referred RO #63-12-13 by the CAO submitting a summary of the 2013 budget requests for the General, Special Revenue, Debt Services and Capital Project Funds, and recommends approval with increasing the Construction Materials Account \$130,000 and to delete four people from the Sanitary Sewer Maintenance Account.
- 19. RC 100-12-13**  
**DOC. 7.10**  
**7/16/2012**      Finance Committee was referred RO #64-12-13 by the CAO submitting the summary of the 2013 budget requests for the Enterprise, Internal Service and Trust Funds and recommends it be accepted and referred to the Finance Committee.
- 20. RC 101-12-13**  
**DOC. 7.11**  
**7/16/2012**      Public Works Committee was referred RO #64-12-13 by the CAO submitting the summary of the 2013 budget requests for the Enterprise, Internal Service and Trust Funds and recommends the document be approved.

- 21. RC 102-12-13** Finance Committee was referred RC #81-12-13 by Law & Licensing who reviewed the proposed City Attorney 2013 Budget as set forth in the summary of the 2013 budget requests for the General Fund contained in RO #63-12-13 by the CAO dated June 18, 2012, which was referred to this Committee and approved the budget with increasing Account #10119100-521900 (Contracted Services) \$95.  
**DOC. 7.12**  
**7/16/2012**
- 22. RC 103-12-13** Finance Committee was referred RC #82-12-13 by the Salaries & Grievances Committee who reviewed RO 63-12-13 by the CAO submitting the summary of the 2013 budget request for the General, Special Revenue, Debt Service and Capital Project Funds, recommends that the documents be accepted and referred to the Finance and Strategic Fiscal Planning Committees and the Committee of the Whole.  
**DOC. 7.13**  
**7/16/2012**
- 23. RC 104-12-13** Finance Committee was referred RC #83-12-13 by Salaries & Grievances Committee who reviewed RO #64-12-13 by the CAO submitting the 2013 budget requests for the Enterprise, Internal Service and Trust Funds, recommends that the documents be accepted and referred to the Finance and Strategic Fiscal Planning Committees and the Committee of the Whole.  
**DOC. 7.14**  
**7/16/2012**
- 24. RES 43-12-13** Resolution repealing RES 128-11-12 relating to ratifying and implementing a special charge for garbage and refuse disposal services provided by the City.  
**DOC. 6.10**  
**7/16/2012**
- 25. RES 44-12-13** Resolution committing fund balances in accordance with GASB #54.  
**DOC. 11.3**  
**7/16/2012**
- 26. SET DATE OF NEXT MEETING**
- 27. ADJOURN**